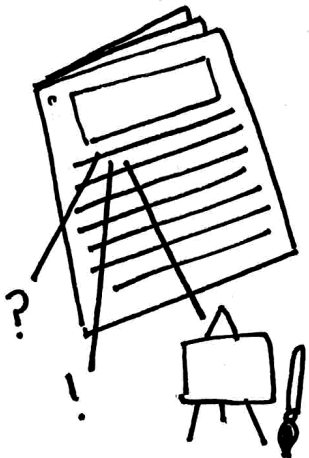
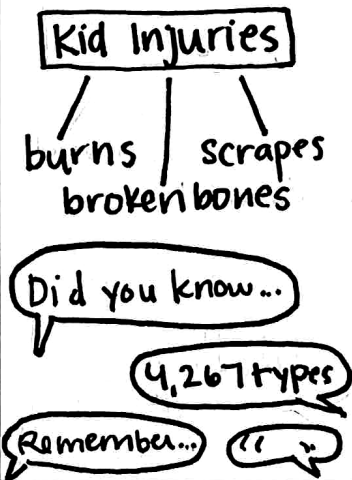



Up the Ladder: Information Writing Checklist

Beginning		<p>I got my reader ready to learn about the topic. I made the beginning special by doing some or all of these things:</p> <ul style="list-style-type: none"> • I asked the reader a question. • I painted a picture with words. • I told a story or an interesting fact.
Middle		<p>I taught my reader a lot about the topic.</p> <ul style="list-style-type: none"> • I grouped my information into chapters or parts. • I made each part mostly about one thing. • I taught details like facts, numbers, quotes, or tips. • I included my ideas about the facts.
Ending		<p>I wrote an ending.</p> <ul style="list-style-type: none"> • I reminded readers of the topic of my writing. • I wrote one last important or special thing.